1. **Motions:**

   a. Motion to approve Annual Meeting Minutes.
      i. Motion Passes
   b. Motion for the executive committee to approve the latest edition of the NEISA Rules and Regulations.
      i. Motion Passes
   c. Motion to accept Fairfield as regular members.
      i. Motion passes
   d. NEISA Moves that ICSA PR2A be amended to allow a maximum of 18 Competition Weekends per year, with the Rose Bowl and Sugar Bowl exempted from this weekend count.
      i. Motion passes
   e. NEISA moves that the ICSA appoint an ad-hoc committee charged with presenting suggestions for Practice Limits at the 2017 ICSA Annual Meeting.
      i. Motion passes
   f. NEISA moves that the ICSA bring awareness to the historic lack of compliance with Procedural Rule A5, Practice and Competition Declaration, by publishing historical data on the percentage of P&C declarations submitted for each national championship.
      i. Motion passes
   g. NEISA moves that beginning with the spring 2017 National Championships, the ICSA executive committee enforces rule A5.
      i. Motion passes
   h. NEISA moves that ICSA clarify the process for investigating violations of the PR Appendix A, by stipulating that inquiries will be sent to a member of the executive committee, will be handled anonymously, and will be investigated by the executive committee.
      i. Motion passes
   i. NEISA moves that the ICSA publish an updated Procedural Rules document twice per year, on February 1 and September 1, incorporating the motions from the preceding ICSA Meeting.
      i. Motion passes
   j. NEISA moves to have ICSA address the competitive imbalance at the ICSA Team Race National Championship.
      i. Motion passes

2. **Action Items**

   a. Reach out to developing teams.
   b. Reach out to teams that have yet to field a women’s team.
   c. Notify competitors via email on the Wednesday prior to the regatta when report times are different from 10:30 Sat/9:30 Sun.
3. **Call to Order:**
   a. **Roll Call of Executive Board**
      i. Roll Call of Executive Board Online
   b. **Attendance**
      i. Executive Board: Assad, Coakley, Florio, Welsh, Reid, Pizzo, Charles, Wilkinson, Weidenbacker, O’Connor, Mollicone, Paige, Morin, Lynn, Schwerdtfeger
      ii. Member Schools: Radtke (Bowdoin), Levin (MIDD), Ingalls (Salve), Lynn (BC), Whyte (URI), Legler (Tufts), White (Fairfeild), Lindblad (MIT), Kalin (MIT), Leonard (Yale)

4. **ICSA Midwinter Meeting:**
   a. **Wetsuit/Dry suit Language:**
      i. Assad: Latest edition of ICSA schedule says at most regattas wetsuits or dry suits may be required.
      ii. Zach: Danielle was told to put that on the schedule so that then host schools have the protection and ability to be able to do so. Problem comes when traveling because if you leave for something like spring break where you are gone the week before the event and while you are away a school publishes something saying wetsuits or dry-suits are required. Needs to be put out earlier especially spring break time of year.
      iii. Skip: Does ICSA allow specify dry-suits only?
      iv. Assad: Yes. I put the notification on our schedule so that then our hands are not tied when it comes to hosting events.
      v. Wilkinson: If it is not in the procedural rules then we should provide adequate notification such as two weeks before an event not say it may be required at every event.
      vi. Zach: We should get together with MAISA and establish what events will work and not work.
      vii. Assad: Change the rule so you can require it at any event. But have it based more off of common sense rather than anything else.
      viii. Zach: The hard part about this rule is that dry-suits are really expensive and more of the event that you require them at then you have more and more wear and tear on it.
      ix. Assad: Sounds to me that a two-week notification sounds better or a more laid out list of events.
   b. **Match Race Change in Weight:**
      i. Assad: Has anyone looked closely at this rule?
      ii. Wilkinson: Looks like they are just bringing the weight down.
      iii. Diana: Adds weight to include more women. More numbers in quantity of number of women.
iv. Wilkinson: The championship committee changes the weight all the time. What NEISA should have ICSA do is have the race organizers align with ISAF. We should stop reinventing the wheel.

v. Zach: The first year we did match racing we just went with the World sailing numbers and we should just go back with it and deal with it.

vi. Assad: No vote on this one.

5. Membership Report:
   i. Assad: We stayed the same this year with forty teams. We did have Plymouth state drop but they are trying to come back same with trinity college. We have a few sparks we are going to try and chase down. On the women’s side, we lost Brandeis and Maine and Mass Maritime. However, we gained more women’s teams. Looks like eleven teams that have coed teams have not sailed women’s events. Everyone should reach out and help promote women’s sailing.

6. Scheduling Coordinating Report:
   i. Assad: ICSA Schedule is being put together and invite berth allocations will be coming soon. NEISA report times for most of the conference is 1030 report time Saturday and 930 Sunday. If that is not the case it is on the NEISA schedule. I highly suggest regattas that do not have a regular report time to email your competitors informing them, the Wednesday prior to the regatta.
   ii. Kahlin: New England Champs presumably 1030 on Saturday and 930 on Sunday?
   iii. Assad: Confirm 1030 Saturday and 930 Sunday, except for Team Racing, which is 9:30 both days.

7. Old Business:
   a. New Fall Schedule
      i. Assad: Proposed restructured fall schedule. Essentially the first three to four weekends are conference only weekends. The second portion are in conference weekends.
      ii. Ingalls: Would this eliminate the Sister Esther Regatta?
      iii. Assad: No, that is a strong event that we would like to keep, but it would be earlier in the season.
      iv. Mollicone: Didn’t we talk about having the Sister Ester be a in conference weekend?
      v. Assad: The specification would be no inter-conference events after the Schell and URN.
      vi. Wilkinson: Allows teams to choose what they want to do that weekend.
      vii. Legler: Question on Rose bowl, isn’t that exempted because it is a holiday regatta.
      viii. Assad: Rose bowl and Sugar Bowl are exempt from season limits.
8. New Business:
   a. Fairfield Regular Member Status
      i. Assad: Fairfield requests regular member status. Fairfield has been active. They will be hosting a regatta in September. Sixteen active sailors. Sailors frequently sailing with coast guard in the J70’s.
      ii. Fairfield Rep Dave White: The school has been supporting the team, lots of regattas including the coast guard J70 regattas.
   b. Competitive Imbalance at Team Race National Championship
      i. Assad: Many of the teams there are not prepared to race in the event to research solutions at the team race national championship
   c. Season Limits:
      i. Assad: NEISA Moves that ICSA PR2A be amended to allow a maximum of 18 Competition Weekends per year, with the Rose Bowl and Sugar Bowl from this weekend count.
      ii. Zach: We discussed at the coach’s conference hitching practice limits to this.
      iii. Assad: I created a separate proposal for that. Outside NEISA and MAISA very few teams are approaching 20 weekends a year. The average was about 18.
      iv. O’Connor: We need to be careful that we can still allow ourselves to do informal races.
   d. Practice Limits:
      i. Assad: NEISA moves that the ICSA appoint an ad-hoc committee charged with presenting suggestions for Practice Limits at the 2017 ICSA Annual Meeting. We hope to see in season and out of season practice limits once the committee is created.
   e. Season Limits Keel Boat Sailing:
      i. Assad: How should we handle teams that have active keel boat teams. Without Swingly on the call we will move forward.
   f. Leadership at ICSA Level:
      i. Assad: We should bring awareness to the historic lack of compliance with Procedural Rule A5, Practice and Competition Declaration, by publishing data on the percentage of P&C declarations submitted for each national championship.
      ii. Lindblad: Schools need to be tracking everyone’s time practicing. Unless you set it up so that then it is not possible for teams to exceed it.
   g. Failure to Submit Forms:
      i. Assad: NEISA moves that beginning with the spring 2017 National Championships, the ICSA executive committee enforces rule A5
      ii. Wilkinson: Just have it attached to the entry form
   h. Investigating Violations of Practice Limits:
      i. Assad: NEISA moves that ICSA clarify the process for investigating violations of the PR Appendix A, by stipulating that inquiries will be sent
to a member of the executive committee, will be handled anonymously, and will be investigated by the executive committee. Gives us a way to make accountability.

ii. Wilkinson: Does this apply to all season limit rules?

iii. Assad: Yes

iv. Wilkinson: So, this puts the executive committee in charge of administering?

v. Assad: Yes

i. ICSA Updating Rules

i. Assad: NEISA moves that the ICSA publish an updated Procedural Rules document twice per year, on February 1 and September 1, incorporating the motions from the preceding ICSA Meeting.

ii. Wilkinson: If procedural rules are not updating it doesn’t matter what meeting minutes’ mean.

9. Next Meeting:

a. Sometime in February