

NEISA Annual Meeting Minutes
December 1, 2018

Motions

1. Assad: Motion to approve the Fall Meeting Minutes
 - a. Motion passes, none opposed
2. Motion to adopt a 2 place ranking penalty if a team late drops or no shows at an interconference event, which applies to women's and coed independently
 - a. Motion passes, 1 opposed
3. Motion to grant regatta hosts the first preference for a second team. If there are still open berths, the remaining berths will be filled based on Performance Rank. However, each team offered a second team will only be able to take advantage of the opportunity once before the next team in the Performance Rank is offered a second team.
 - a. Motion passes, 3 opposed
4. Motion to rank all 1 day C-Level events.
 - a. Motion fails, 21 opposed
5. Motion to accept the slate of regattas for the Showcase and Championship events as follows: Coed Finals - Conn College, Coed Alternate Finals - CGA, Women's Semifinals A - Brown, Women's Semifinals B - Conn College, NEISA Single Handed - Niantic YC/Yale, NEISA MR - to be determined
 - a. Motion passes
6. Motion to add the Showcase Events and the Women's Team Race National Invite to the slate of events that have a surcharge of \$100 for participation
 - a. Motion passes
7. Motion to require that teams bring umpires to the SNETR to build the pool of umpires
 - a. Motion fails, 16 opposed
8. Motion to adopt the following 6 C-Level events: the *Tufts Invite*, *Stu Walker*, Harvard Invite, the Donaghy Bowl, Peak Foliage and the Mass Maritime Invite
 - a. Motion Passes, none Opposed
9. Motion to adopt a new scoring table in which first place receives 7 points at the Hood, Moody and Alt-Finals
 - a. Motion Passes, 6 opposed
10. Motion to score the alt-finals host on the event that they qualify for in the event that they qualify for the Showcase Finals and accept a berth at the Alt-Finals.
 - a. Motion passes
11. Motion to rename the Finals to Atlantic Coast Championship and award the traditional trophies for Coed and Women's
 - a. Motion passes, none opposed

12. Commissioner will establish Executive Committee Deadlines for annual reports and other written reports to encourage transparent communication about expectations.
13. Motion to elect slate of Executive Committee
 - a. Motion passes, none opposed
14. Motion to update the bylaws to create the Championship Committee as a Standing Committee
 - a. Motion passes
15. Motion to update the bylaws to reflect a 5 year term for NEISA Commissioner
 - a. Motion passes
16. Motion to direct the ICSEA to clarify competition weekends and when institutional support indicates using a competition weekend
 - a. Motion passes
17. Motion to recommend to the ICSEA to amend PR A1 so that the ICSEA Competition Year shall begin on the first Monday of September, with the weekend following that Monday as “Weekend 1.” The weekend prior to the first Monday in September shall be “Weekend 0”
 - a. Motion passes
18. Motion to approve Wentworth for Regular Membership
 - a. Motion passes, none opposed
19. Motion to approve University of Maine for Provisional Membership
 - a. Motion passes, none opposed
20. Motion to approve Amherst College for Provisional Membership
 - a. Motion passes, none opposed
21. Motion to approve UMass Boston for Provisional Membership
 - a. Motion passes, none opposed
22. Motion to approve Olin College for Associate Membership
 - a. Motion passes, none opposed

Action Items

1. NEISA Specific Action Items

- a. NEISA teams to continue to volunteer coach boats for Nationals
- b. Assad to assign deadlines for the Executive Committee
- c. Committee Championship to announce Sailors of the Week for Fall Championship weekends.
- d. Ad Hoc committee (headed by Fran Charles in conjunction with Jeff, Mike, Taylor, a BC trainer, Jared and Kevin) to look into gear and host guidelines for cold weather events
- e. Draft Committee to reconvene in the Spring with Skip (Chair), David, Frank and Mike

2. NEISA Action Items involving the ICSA

- a. NEISA to discuss leech length and impact on boom height at the ICSA Meeting and recommend working with sail makers change the cut of the sail to raise the boom

3. ICSA Action Items

Meeting Minutes:

I. Call to order - Peter Lynn

- A. 9:01

II. Roll Call

- A. Executive Committee:
- B. Member Schools: Diana Weidenbacker (UNH), Abby Smurzynski (Brandeis), Eric Marshall (UMaine), Maia Agerup (BU), Olivia Dube (UNH), Emily Zaleski (UNH), Emmett Smith (Tufts), Stan Schreyer (BU), Claire Deplanck (Bates), Kate Azar (Wellesley), Ian Rashleigh McNally (Bates), Mike Kalin (MIT), John Mollicone (Brown), Robby Gearon (BU), Brian Nelson (CGA), Brian Swingly (CGA), Skip Whyte (URI), Ryan Palardy (URI), Fran Charles (MIT), Greg Wilkinson (BC), Lizzie Russell (BC), Frank Pizzo (Bowdoin), Coleen Ross (Northeastern), Jonathan Farrar (Northeastern), Taylor Martin (MMA), Kylie Freitas (RWU), Alex Rudkin (RWU), Mike O'Connor (Harvard), Hugh Dougherty (UMass Amherst), Eileen Devane (UMass Amherst), Jack McGuire (Amherst), Adam Gibbs (Amherst), Lynn Fu (Amherst), Jeff Bresnahan (Conn College), John Ingalls (SRU), Lillian Vincens (FF/SHU), Lilliana Delmonico (FF/SHU), Thomas Dunn (MA Maritime), Matt Wordell (MA Maritime), Thomas Jagielski (Olin), Andrew Reynolds (Wentworth), Jared Reineck (Wentworth), Enoc Escobar (UConn), Gary Hendrickson (UConn), Ally Schwerdtfeger (Bentley), Mae Lynn Harrington (Emmanuel), Evan McCarty (UMaine), Austen Freda (Tufts), Kevin Coakley (Harvard), Jeff Dusek (Olin/Wellesley), Peter Lynn (BC)

III. Additions to the Agenda

- A. None

IV. Approval of Fall Executive Committee Meeting Minutes

- A. All have been uploaded
- B. Assad: Motion to approve the Fall Meeting Minutes
 1. Seconded
 2. Motion passes, none opposed

V. Voting Procedures

- A. 1 vote per graduate and 1 vote per undergraduate per school
- B. Executive committee
 - 1. If your school already has a grad/undergrad rep, you can't also vote as an executive committee member, can only vote twice if you are an honorary member
 - 2. Bresnahan: Executive committee members can add to the agenda and vote on it, ask to view it at the beginning of this meeting to avoid voting without vetting it properly
 - a) Assad: If it is not initially on the agenda there is a higher standard for passing
 - b) Bresnahan: If there is something executive committee members want to add, it should be addressed now

NEISA Committee Reports

I. Commissioner's Report - Justin Assad, Dartmouth

- A. 2019 Nationals, hosted out of Sail Newport
 - 1. NEISA is excited, hosted in New England every 4 years
 - 2. Hosted as a collaboration with Brown and John Mollicone as the Chair
 - a) This is a joint effort from the conference and NEISA is leading the way in college sailing for hosting Nationals
 - b) Dartmouth to help during Coed Nationals
 - c) Harvard to help during Team Race Nationals
 - d) URI to help during Women's Nationals
 - 3. Another round of asks for coach boats in the Spring
 - a) Want to keep the cost as reasonable as possible
 - b) Biggest cost is coach boat rentals
 - c) Already have 5 boats to be used as mark/umpire boats
 - d) Looking for 10-12 boats
 - (1) Want NEISA teams to be volunteering coach boats
 - e) Cost of transporting boats to Sail Newport
 - 4. Looking at a more expensive event so this help is important
- B. General Conference Overview
 - 1. Some teams in critical mode have stabilized and are active again
 - a) Providence College
 - b) UNH will be back soon
 - c) Several teams upgrading their status at this conference
 - 2. Undergrad and Grad Reps did great with outreach and supporting the development of these teams

- a) The infrastructure support was very positive and healthy for the conference overall
- b) This has been a big focus and we hope to keep it this way for the future

C. Follow along on the NEISA doc

D. Reconvene Draft Committee in Spring

- 1. Look at this again with orders
- 2. Skip to Chair it and David, Frank and Mike to all work on it again because there is the institutional knowledge already there

E. Performance of the Executive Committee

- 1. We added a bunch of Conference Calls and this year, we tried to cut back and only have calls when we thought it was totally necessary and to table calls when there was a project being worked on
- 2. Any feedback on this?
 - a) Swingly: We could use deadlines as an Executive Committee, ie submit reports the Wednesday prior to the meeting
 - b) We need to have dates to hold ourselves accountable and with deadlines this could be done better

c) Assad to bring back deadlines for the Executive Committee

II. President's Report - Peter Lynn, BC on behalf of Charlie Welsh, BU

A. This past calendar year was successful for the Conference

- 1. Won 2 out of 3 National championships in the Spring, 2 out of 3 in the Fall and on podium

B. One of top players in the country, continuing to develop teams on the lower end of the performance rankings

- 1. Stability for some of these teams
- 2. Our undergrad and grad reps have been very proactive in connecting with these teams and providing assistance to teams that need it
 - a) Point of interest moving forward for the health of our conference and berth allocations for Nationals
 - b) We need to continue to stay in touch with student led teams/teams experiencing instability especially on teams with undergrads graduating

C. Have a few teams rejoining and upgrading their status

D. Questions?

- 1. Assad: Welsh is not here, Peter will run the meeting and Robbie will act as Charlie's proxy
- 2. Roll call on podium, have a grad/undergrad come sign in to make sure we have a quorum

a) Quorum is 27 schools

III. Treasurer's Report - Alden Reid

- A. Alden was not able to put it together for us but we will have everything for our January conference call
 - 1. Basically said we were in fine shape financially
- B. Previous years: \$8,000 to Nationals, this year will probably be in the \$10,000-\$15,000 range, still will be in healthy shape after
- C. Accounts receivables
 - 1. Effective effort last year from Grad Regional Reps reaching out to schools with outstanding balances
 - 2. We will do this the same way during this offseason to make sure that in March we are current on dues payment
- D. Questions
 - 1. Stan: What can we do to try to save money at Nationals?
 - a) Assad: Coachboats, housing for coaches
 - b) Stan: We can try to save some money
 - c) Assad: Around \$10,000 is par for the course, we will raise the fees for NEISA teams that qualify to account for moving the boats and John and I will see where it makes sense to try to lower costs

IV. NEISA Scheduling Coordinator's Report - Frank Pizzo, Bowdoin

- A. Posted on the website
- B. Fewer changes this year than in the past
- C. Combined Division Regattas
 - 1. Brainstorm session, teams seem to like the 9 team regattas where you sail 4 people in each division, MAISA has done this a fair amount
 - a) May try for 2 regattas in the fall to see if it's something we want to expand at the Hewitt and the Barnett
 - 2. Desire from some teams to have very efficient racing
 - 3. If it's a single fleet school with 18 boats but can't get to 18 teams, some schools would like to sail a combined division but the hosts want to have as many teams as possible ie: if there are 12 teams signed up would rather do that than 9 teams combined division
 - a) If we are more proactive, can do a bit of a better job with filling events
 - b) New schedule: NEISA questionnaire and then drafts, but teams overschedule a lot and then drop events at the deadline or late drop
 - (1) Issue with this: emails going back and forth and prevents regattas from filling up because they aren't planning on attending

- c) Before the final schedule goes up, teams should take an honest look at what they can and cannot do, currently according to the questionnaire, there are teams signed up for more events than they have been signed up for historically
- D. Proposal: adjustment to late drop/no show penalties at NEISA interconference event
1. Current penalty: cannot schedule NEISA interconference for the following Spring
 - a) Late drop/no show in the fall and cannot attend in the following season
 - b) Can be detrimental to success
 2. Sometimes teams have to late drop for a variety of reasons and there are some safeguards but there may be other reasons that are not covered and it's a significant penalty for teams at the interconference competition level or no effect on teams not competing at that level
 3. If a coed team late drops/no shows only applies to them and same goes for Women's and then your performance ranking would drop 2 places
 - a) If you were ranked 10th, would then be ranked 12th
 4. Discussion
 - a) Mollicone: If you late drop and find someone to take your place, there is no penalty
 - b) Pizzo: The number 2 is a bit arbitrary, maybe can look at this with our draft, but there are clear breakpoints in the draft (ie 10th versus 11th) so having it more than 1 place is significant, personally I thought 3 places was a lot because there were teams with multiple late drops/no shows which only dropped them 1 place so dropping 3 would be significant
 - c) Skip: The current penalty says that if it's in the Fall, it affects the Spring but the new proposal would apply to the next year
 - d) Pizzo: This will affect what you can select for the next year
 - e) Assad: Valid reasons/excuses should be in the by-law
 5. Would there be any difference between late dropping and no-showing?
 - a) Assad: One of the ideas is to make it easy for the scheduling coordinator
 - b) Swingly: We should think about removing the stipulation that if a team has there late-dropped spot filled, they do not receive a penalty especially with a lower penalty
 - c) Assad: Regattas with low demand and late drops have a harder time filling spots than high demand

- d) Skip: Just because you got lucky and someone filled your spot, you shouldn't be exempt from the penalty
 - e) Swingly: There is also the networking part, they may find someone to fill it
 - f) Pizzo: The interconference rule is that if someone picks it up, they are not penalized
 - g) Assad: I think ICSA has it that even if it's filled there's still a penalty, at least having a bit of breathing room makes more sense
 - h) Swingly: I propose that we vote on what Frank brought and consider what I mentioned
 - i) Assad: Frank do you want to make that a proposal? I thought we could do it by discipline - Team racing/Coed/Women's
 - (1) Skip: Almost sounds like we're making the penalties less and less and oversteering it in the other direction
 - (2) Assad: I agree but it's definitely less of an issue than it was in the past
 - j) Bresnahan: I don't know how you can make it a rule because it would need to open a team racing rank
6. **Motion** to adopt a 2 place ranking penalty if a team late drops or no shows at an interconference event, which applies to women's and coed independently
- a) Seconded
 - b) Motion passes, 1 opposed
 - (1) UMass Sailing: the person who picks the schedule for the next year is no longer on the team and have issues with getting funding from the school and don't have a lot of notice
 - (2) Bresnahan: I'd recommend that they contact Frank and he can help fix this
 - (3) Mollicone: Historically, most of the events UMass is attending are not interconference so there is a difference between interconference and in-conference
 - (4) Assad: Our rules are structured to become more stringent

E. Second Teams

- 1. We didn't have a system for this in the Fall and events that historically were interconference but are now NEISA only with a strong desire to fill them (ie get from 15 to 18)
 - a) Harry A, Hatch Brown, Hoyt
- 2. Portion of season that is in-conference competition only

- a) This fall, important to be consistent
3. Offer the host a second team first and then fill it according to performance ranking
4. ICSA level: allow for coed regatta second teams that are all-women, do not allow second teams at women's events
5. Proposing: Host given first preference for a second team with next spots being filled according to performance ranking
 - a) At the Harry A, if there's an open berth, Yale is given the berth to fill a second team and if they were the first team in the Performance Rankings, would not receive an additional berth
 - b) Swingly: Confused about the host part of it
 - c) Pizzo: From my end, it gives the 3 schools that we elected to host an advantage
 - d) Swingly: MIT is ranked number 1, offered a second team at the Harry A and there is also an availability at the Hatch, then they will be passed for the second team spot at the Hatch
6. Assad: Up until the 2 week drop deadline, we will prioritize first teams over second teams
 - a) After this deadline, we will start locking in second teams, want to make sure that these teams have the ability
7. Discussion
 - a) The way this is proposed with filling second spots based on Performance Ranking re-enhances the rich getting richer, instead of doing this by Performance Ranking why not do it randomly, I agree the host should get a spot but for the other teams I don't think this is making it even
 - b) Skip: Are you suggesting the host should always have the option? Because according to this, if they accept a second team spot then they cannot get a host second team berth
 - c) Assad: The thought is that it's to fill it with strong teams
 - d) Bresnahan: We cannot make the assumption the #1 team's second team is better than others, I have spent time looking at this, we saw in the last 2 years that the Harry A did not fill, I don't think we have enough data because I was going to propose a secondary draft, but there is not enough data, but I agree with Frank's host berth and we shouldn't say that about the #1 school's second team
8. Assad: Do we have anything connected to B-level events or is this just a best practice?

- a) Pizzo: You would have to be in the B to have 2 teams in the A but it doesn't matter to me because it isn't that many events but if we are giving something like 6 schools second teams it would have a bigger impact
 - b) Skip: If you're at a B and given the option to have a second team at an A, should not be able to drop the B event
9. Mollicone: What about a second women's team? How are they given preference? Where does it fall?
- a) Pizzo: I would say we vote on this proposal and then deal with nuances
 - b) Assad: I don't have a strong opinion
 - c) Mollicone: I think we need to be consistent with this at the ICSEA level
 - d) Pizzo: I'd say this benefits teams deep on the women's side and particularly the Brown Bears this year
 - e) Bresnahan: We can see teams with rosters that grow to 70 and less teams with more players because this is a good way to fill 3-4 spots and we should add 9 team events instead of diluting
10. Swingly: How does it work if a team is offered a second team at an interconference can they drop
- a) Pizzo: If you are in in-conference events, you can drop for the interconference
 - b) Swingly: It should be thought about that if you should not be able to drop anything (maybe a C-level) for an interconference second team, Frank is looking for policy and this is an issue that may come up
 - c) Pizzo: This is very similar to old team race rules
 - d) Assad: Hopefully, we can see this at A and B level events and get a few other teams to sail second teams and have 18 boat regattas
11. Pizzo: Host given first preference for a second team with next spots being filled according to performance ranking however each team given a second team will be able to take advantage of the opportunity once before the next team in the performance ranking is offered a second team
12. **Motion** to adopt: "The host will be given first preference for a second team. If there are still open berths, the remaining berths will be filled based on Performance Rank. However, each team offered a second team will only be able to take advantage of the opportunity once before the next team in the Performance Rank is offered a second team."
- a) This only applies to the regattas listed

- b) Assad: Call for a vote
 - (1) Seconded
 - (2) Scheduling matter, one vote per school for this
- c) Motion Passes
 - (1) 3 opposed

F. One Day Invites

1. Skip: As a host we are asked to do one day invites and personally I like 1 day events because they are easier to run but I want to know how smaller teams feel about this - whether it's easier or harder
 - a) Abby, Brandeis: I'm in favor of one day invites because it's easier to get people to go to because they don't have to give up a whole weekend and there has been trouble getting people to 2-day events
 - b) Jared: Interested in 1 day ranked events and set up so there are ranked events (separate) on a Saturday and a Sunday. I'm not interested in 1 day unranked events
 - c) Fairfield: 1 day events allow us to not have to pay for housing/find somewhere to stay and we would like more 1 day ranked events to show that we are doing well
 - d) Assad: A few 1 day C-Level ranked events is ok, but 2 day events do show a level of commitment but we do want representation and at C-level this is an option
 - e) Jeff: Why does sailing a 2 day event show more commitment than sailing a 1 day event? Especially for ranked because I want to support it
 - f) Bresnahan: One of the reasons why we got rid of these 1 day events was because hosts would cancel early and we have less not because of commitment level but just because they were shrinking
 - g) UConn: 1 day events make it easier to show to universities because there are requirements each semester and can then get backing from schools
 - h) Assad: Frank works hard on making the schedule and he tries to spread 1 day events regionally. Trying to get to 2 day B-level events should be a priority for everyone and in the long run, we shouldn't lose sight of this
2. Jeff: Can I make a proposal that: all 1 day events are C-Level events are ranked events
 - a) Jared: I think this would be good for Women's events particularly
 - b) Assad: If there is a women's team at a coed event it counts but yes it could be less intimidating for a one day women's event

- c) Skip: Increasingly having combined division events, 1 day can provide plenty of good racing and get 7-8 races
- d) Assad: This would affect Performance Rankings and our committee works hard to identify events that should be ranked. The objective is for a lot of events to be run to be able to be ranked and this is an important benchmark. Taking every 1 day event as ranked would open the floodgates and lower the standard. I think having some 1 day ranking C-level events is good but we should make sure that they look like B-level events and that B-level events look like A-level
- e) Fran: There are also mid-week Firefly events with 5 events per season but the lack of participation has resulted in being cut back to 2. We do them from 4-6:30, can show up with 1 or 4 boats, have 24 boats, great opportunity to enjoy collegiate sailing and not give away a weekend of competition, dwindling because of a lack of participation
 - (1) Mike: May be better subscribed on a Friday
- f) This would add 11 ranked regattas
- g) Pizzo: With C-level regattas, there's at least 1 per weekend in the Fall and they are not being filled, there's access that isn't being filled and so are B events. The committee looks at the best run regattas at the various levels and tries to award these events. There are more counting regattas now than ever and teams aren't going to them.
- h) Jeff: If there are open C-level events but they're 2 days, it could be that they are looking for 1 day events because they don't have funds/housing/transportation etc. which is a different situation
- i) Bresnahan: Executive board members can make proposals, I just ask that we follow the regs
 - (1) Assad: At the General Annual Meeting, any school can present a proposal
 - (2) Bresnahan: Last year, there was not a vote for umpires for the SNE
- j) Vote
 - (1) Assad: Any member at the general meeting can do this, if not previously on the agenda, need $\frac{3}{4}$ votes to be positive, regular vote
- k) **Motion** to adopt that all 1 day events are C-Level events are ranked events

(1) Motion fails

(a) Yay: 11

(b) Opposed: 21

3. Diana: What about a compromise between what is requested, in the Fall, choose 3 1 day non-ranked events in each region that would be ranked events on a C-Level event
 - a) Assad: We might do more than that, will add at least that and maybe more, it's important for our smaller teams to have this opportunity but it's important to keep these events consistent
 - b) Skip: If it's combined division, it may be fewer schools but it should still count

G. Slate of Championship and Showcase Events

1. Swingly: I think we should vote on the slate of regattas and showcase and championship events and vote to pass it because there is only 1 bid for each
 - a) Frank and I worked together on this to collect bids, 1 bid for every event except for 1, Justin will put up slate
2. **Motion** to accept the slate as posted
 - a) Coed Finals - Conn College
 - b) Coed Alternate Finals - CGA
 - c) Women's Semifinals A - Brown
 - d) Women's Semifinals B - Conn College
 - e) NEISA Single Handed - Niantic YC/Yale
 - f) NEISA MR - tbd
3. Motion passes

V. **NEISA Award's Committee Report - David Thompson, Dartmouth**

- A. Delivered by Justin Assad
- B. This year we launched the watch lists and my personal opinion is that it was good but we are looking for feedback.
 1. Want the writeup to come out every Wednesday
 2. Not much change proposed
- C. Bresnahan: Are there openings?
 1. Assad: David, Stan, John, Mike, Bill are currently on it
 2. Bresnahan: This is a great committee to be on
 3. Assad: We will need to appoint someone for it and if you're interested in participating, let me know, need to be very invested.
- D. Releases

1. Greg: We are trying to direct traffic to website but I think with the releases, if it's in the email and gets pushed to everyone, easier to get to school and get published
 - a) Mollicone: Why was there a stop for singlehanded/Schell and Urn etc. because students were asking
 - b) Assad: I think this was a lapse/error that needs to be cleaned up
2. Assad: Do people want releases on the website or via email?
 - (1) Everyone: Both. Easier to send to everyone
 - (2) Greg: Sailors of the week you have to drill down several layers to see it so we need to make it easier
 - b) Assad: Consistency - every weekend throughout the season and make it easier to find
3. Pizzo: How is the committee handling Showcase 1 and 2 because if there are NEISA sailors that both win A Division how do you determine it because this hasn't happened in the past
 - a) Stan: When someone wins B-Division by 30 points and A by 8 points, there is some subjectivity to it, maybe a bigger margin or helped their team win a regatta, but not treated differently
4. John: Why is this not done in the Spring?
 - a) Assad: I think now there are Sailors of the Week in the Spring
 - b) Pizzo: We only did this when NEISA was in competition but I think you can tell the committee to do what they want
 - c) Swingly: I asked the same thing and I think it'd clear it up if the committee had weekends where they always did it
 - d) Stan: Happy to follow recommendations on doing it/not for Fall Championships because we do not do this in the Spring as to not divert attention from the team that wins and there are also All-NEISA team announcements. Should we do it for Fall Championships?
 - (1) Straw poll: Would like this for the Fall
 - (2) Stan: For Showcase weeks, it's more subjective in the Spring when we're selecting people from Team Race teams and there are weeks where people feel like they're getting shafted
5. Assad: We might try to get a write up of this policy because right now it's like the Iliad so people can go to the Rules and Regs to see it, sorry we haven't yet, the awards committee does a phenomenal job.
 - a) Write up a policy guideline for Sailor of the Week in the Rules and Regs

- b) Sailor of the Week is for a performance that has the most impact on a team and not always the best performance at the most competitive event, open to receiving recommendations, not practical to do it every Sunday, but if you think it was impactful for your team, you should speak up about it

VI. Judge Coordinator's Report - Amanda Callahan, RWU

A. Assad: Amanda has done a phenomenal job in her first year of judge coordinating. I propose that we add the coed's and women's showcase events and the women's team race national invite to the slate of regattas where we charge a fee for judges.

1. Want to treat showcase events like championships, these are umpire heavy events that we want fully umpired and for that to happen we need this
 - a) Skip: For finals only?
 - b) Assad: For any showcase event
2. Diana: There is a dearth of women's teams and in essence, schools could send women's teams and will they be able to afford it?
3. Is it \$300/team or \$300 overall?
 - a) This number should be a \$100 surcharge for each berth, a little under covering the expenses but it will be close
 - (1) Skip: At the TR event, more judges but fewer teams
 - (2) Assad: Showcases - 15 teams between 2 regattas so it ends up being pretty similar
4. **Motion** to add the Showcase Events and the Women's Team Race National Invite to the slate of events that have a surcharge of \$100 for participation
 - a) If teams have difficulty paying this, want communication
 - b) Motion passes
 - (1) All in favor: 22

B. Filled 71 of target of 85 umpiring spots

C. Initiatives

1. Rounding up umpires/judges for Nationals in addition to the normal slate!
2. Work with US Sailing to create more training opportunities for those interested in becoming
3. more involved with the umpiring game.
4. Utilize existing resources to help rookie umpires/judges feel prepared and confident
5. Create a video library (with the help of NEISA coaches and judges) of Rule 42 infractions so that we can be more consistent with calls at events.
6. Consideration of coach/umpire decorum policy.
7. Rob Oberton - Nationals

8. Peter Wilson - 1 day training program for recent grads who want to become umpires, need 10 people to make it worthwhile
9. Exploring possibility of more virtual protest committees
 - a) Have 2 younger/less experienced judges at a high stakes event
 - b) Have a few very experienced judges FaceTimed in to help with guidance, suggested Dave Perry/Peter Bailey
 - c) Great idea, no proposal yet but working on it and looking for feedback
 - d) Swingly: Great for minor events as well because the less coaches involved the better
 - e) Bresnahan: Article 18, Section 2, with everything just added - Showcase Finals etc. where if teams brought umpires/judges, we could begin to develop this
 - (1) Greg: This sounds like an ambush
 - (2) Bresnahan: This would add a pool that would umpire. We will work hard to get umpires for Women's TR, SNETR, and can grow this into having more judges which would help. Maybe we try this for a year and could see how this motion has grown.
 - (a) If you can't bring someone, maybe get a surcharge
 - f) **Motion**: Use SNETR to build the pool of umpires by requiring that teams bring umpires
 - (1) Surcharge to go to event and bring alum there, your alum will then be paid but you have to find them
 - (2) Bresnahan: This is a way to create and identify more people involved in College Sailing
 - (3) Pizzo: I don't know if this is true about the barn door closing, these numbers are significant, could have more data
 - (4) Bresnahan: This was bamboozled last year, our top people that she is writing about volunteered at the SNE
 - (5) Diana: I'm concerned about the financial piece, biting both ends of the stick at the same time, damned if you do and damned if you don't - pay and then pay again
 - g) Call to vote
 - (1) Bresnahan: a vote yes is a vote for NEISA
 - (2) In favor: 3
 - (3) Opposed: 16
 - (4) Motion fails

D. Assad: Amanda has done a really great job with this

VII. Performance Ranking Committee Report - Mike Kalin, MIT

A. Performance Rankings

1. Big changes this year in the Performance Ranking, looks a lot different than the actual changes were
2. Whole numbers which are easier to follow - max = 10 for a showcase event, although it looks different, still the same
3. Shoutout to Sameena
 - a) TechScore - kid from Miami made it
 - b) Used to be tallied in Microsoft access - very tedious and brutal, reason for sending out updates throughout the year, overall sheet where each week the intention was that on Monday, people would update it and then Python Script would be run to tally up scores
 - c) Probably grumblings about why this was now necessary, 2 hours to do it personally so people taking 3-4 minutes to do it
4. Eventually, we could enter it into TechScore which could then automatically populate the Performance Ranking, any CS major looking for a job at Google etc. this would help resume, would help sailing community
5. Based on the 4 events + mandatory Schell and Urn
6. The performance rankings are roughly near each other for Coed and Women's
7. The committee is overall happy about how it went, stay the course and see how it plays out for the next season, couple things want to tweak
8. How much changes when you add in the mandatory Schell/Urn?
 - a) Didn't change much, because of superscoring it probably would still be a keeper but a bigger deal at the Urn
 - b) Thanks for everything you did with this, but my question is why can't we put more on the Schell/Urn? Rankings work well for $\frac{3}{4}$ of the season but we have a put up or shut up situation where the top 18 go in and if you're top 6, don't have much to worry about but there is the potential for improvement at the end - would make more exciting to go to Schell/Urn
 - c) Bresnahan: I see what you're saying, I think the conference championship should be weighted with the superscore and count it as a double score and count 6 as opposed to 5, but that's a lot to choose your whole schedule for a year, if we were oversubscribed it would be different but I think that if you look at the schedule

there are other events and we didn't see major shifting but could next year

B. Addition of C-Level Events

1. C-level discussion was good and I have a solution to propose:
2. **Motion** to adopt these 6 events
3. Fall C-Level Events
 - a) The 7 existing from this past fall plus these 6
 - (1) *Tufts invite, Stu Walker, Harvard invite, Donaghy Bowl, Peak Foliage at UNH and the Invite at Mass Maritime*
 - b) Assad: Second
4. This would not affect the top 16 teams but would provide a platform for teams that want to do 1 day events which would be great
5. Kalin: Motion to adopt these 6 events
 - a) In addition to the 7 existing this fall, would add these 6
 - (1) *Tufts invite, Stu Walker, Harvard invite, Donaghy Bowl, Peak Foliage at UNH and the Invite at Mass Maritime*
 - b) Motion Passes, none opposed

C. Performance Ranking Tables

1. Found there were a few outliers in the alt-finals for the Showcase. It was a fairly competitive event so as URI pointed out, you were better off sending a team to the Oberg than the Alt-Finals from a PR standpoint
2. Proposing: New scoring table for the alt-finals in which you receive 7 points for first place for the Hood, Moody and Alt-Finals
 - a) Because of the compression of the schedule - weekends 3 and 4, two A level scoring opportunities, feel that the Hood/Moody are in same category as alt-finals, which not quite A-level
 - b) Pizzo: Schell is most teams top players and when compared to the Schell: 3-4 skippers that sailed the Moody and the Schell and 10 for the Hoyt/Schell, if you compare these to other A's, not quite the same level but these regattas were of a different competition level than some of the others, can see this
 - c) Skip: Traditional hosts with 1 important event are hurt by this and we saw it coming with the scheduling change, teams that host big events get home court advantage and taking away from smaller teams, keeping it the appropriate value means they send their skippers, this will dilute the competition
 - d) Mass Maritime: People go to the Moody because able to finish higher than at the Danmark
 - e) Mollicone: What gets 7 points at the Showcase?

- (1) Better than 12th worse than 11th
- f) Bresnahan: The alt-final is mandatory and this will keep it high level
- g) Stan: We probably cannot have the automatic berth at the alt-final anymore and cannot score it
- h) Swingly: Teams choose which event they will score ahead of time
- i) Assad: I don't have a strong opinion
- j) Bresnahan: We did it this way because we didn't know how the Alt-Finals would affect it, we saw that teams could score at small events and not score at the Alt-Finals
- k) Assad: Moving on
- 3. Vote on the **motion** to adopt a new scoring table for the alt-finals in which you receive 7 points for first place for the Hood, Moody and Alt-Finals
 - a) Motion Passes
 - (1) Opposed: 6
 - (2) In Favor: Majority
- 4. Greg: Back to Stan's point, if a team is in the showcase finals and they host the alt-finals, get a berth for that, probably shouldn't score the host berth but should be the one they qualify for because the NEISA teams have access to score one of those events or a b-level event, now the alt-finals scores higher than b-events with access that no other schools get and I propose that we consider that.
 - a) **Motion** to adopt that in the event that the alt finals host is in the showcase finals and accepts an alt-finals host berth, they will not score performance ranking points from their host berth but rather the event they qualify for.
 - (1) Motion passes

VIII. Competition Committee Report - Greg Wilkinson, BC

- A. Nothing to report
- B. Name of the Showcase Events
 - 1. The general consensus is that the Showcase name is dumb. It sounds like you're trying to recruit a lacrosse high school player. There is a proposal to rename them as the ACCs and explain that we now allow teams from all over the country to participate and use the existing trophies for the qualifiers
 - a) The women's qualifiers that we have will be used as qualifiers, which makes more sense than calling it a semi-final or a qualifier
 - 2. **Motion** to rename the Showcase Finals to the Atlantic Coast Championship and award the traditional trophies for Coed and Women's

- a) Swingly: Should also get opinions about the alt-finals
 - (1) Mollicone: It's weird to use existing regattas and take away the significance of existing events
 - (2) Swingly: There may be trophies we can reutilize
 - (3) Assad: Let's table the qualifier rounds for now
- b) Vote
 - (1) All in favor
 - (2) Motion passes

IX. Championship Committee Report - Brian Swingly, CGA

- A. New England Men's and Women's Singlehanded Championship – Niantic YC
 - 1. Either Yale or NEISA will host this
 - 2. Great venue, have done it here before, will give the conference plenty of notice
- B. Pizzo on Match Racing
 - 1. Currently talking to Sail Newport, probably our best option
 - 2. Corinthian is hosting MR Nationals so they don't think they can host both
 - a) Huge drain on resources
 - 3. Sail Maine is not quite there
 - 4. Have been working with Sail Newport, requires infrastructure - at least 8 boats, currently host for North U Clinic, nothing definite yet
 - 5. Expensive event
- C. Spring 2020
 - 1. Starting no later than April 1, 2019, start to get organized because trying to get hosts to think about this in advance
 - 2. Monday following CGA Alumni Bowl, bid window will close and will vote via call or email that same week
 - 3. 2020 Nationals are at Tulane, should think of hosts that can mimic these conditions - choppy/lumpy/hot, if we want to send the best, need to think of place that mimic this
 - a) A lot in the report, not worth re-reading unless there are questions
 - 4. Assad: Swingly started this, good for standardizing, thanks for your work

X. Boats and Safety Report - Fran Charles, MIT

- A. "Proposal to Amend the Class Rules for the Collegiate Dinghy to limit rake in order to decrease the likelihood for head injuries by competitors at New England venues."
 - 1. Background
 - a) ICSA set up with class rules for Collegiate Dinghy sailing, does not include Laser, Sonar, Lightning etc.
 - b) When we use the terms Rules, it encompasses these class rules

- c) To provide a recommended guideline for maximum rake, Mike Kalin and Matt Lindblad
 - d) Shouldn't be a rule, should only be a guideline without penalty for fleets that don't comply, measurement is from the bottom of the boom to the top of the transom, easy to ID
 - e) Have reduced tension to moderate setting that is a general sailing setting unless conditions are extreme
2. Words Chosen and Distance Chosen
- a) The 22 inch number is easily attainable at zero cost to anyone, very easy to get to this number for any boats currently used in NE
3. Discussion
- a) Skip: Booms are low, especially in FJs, maybe go to manufacturers to get design changed, LP sails are 3+ inches longer on leech, should do in parallel with this
 - (1) Tension at 250 is very tight compared to what most people are sailing and if you have such a tight reference point, when people sail with less tension, boom will be lower
 - b) Mollicone: Blue Ribbon Sails - shorter leech, if we do this, kids will sail with looser tension and can either work with LP on changing sail cut
 - c) Fran: There are 3 sail manufacturers, North only sells the Blue Ribbon direct, we can communicate with sail makers moving forward but we can give guidance that we don't want booms lower than 22", this is just a guideline to start talking about this
 - d) Bresnahan: Could we do a data grab in the Spring to see where we are and to do this without anyone knowing where they are is a shot in the dark
 - e) Assad: Any regatta you go to, you should have a good idea of tension/boom height standard across the fleet to have a general standard setting but it could be good to philosophically commit to the idea but get ranges from hosts/venues because almost every place will fall within this guideline
 - f) Greg: There is currently no standard in boats, sails, rigs across venues and this is not just a minor difference
 - g) Mollicone: Biggest problem is in FJs with LP Gold Standard Sails. It's not as bad on 420s (interchangeable with the boats) and if you get blue ribbon, there's a shorter leech which is better for FJs which is the problem more than anything

- h) Fran: We are the customers and we can drive the market. The problem is booms hitting people's heads. I think we should go forward defining how low a boom can go at a given tensión
 - (1) Maybe this should be filed under boom height not rake because this has to do with sail cut
- i) Fran: We are talking about this as a guideline at NEISA hosted events
- j) Greg: Paragraph 6.5.2
- 4. Assad: Will try to get data in the Spring, talk about this on the April Call and table for now
- 5. NEISA bring to ICOSA meeting a discussion about leech length and impact on boom height and directive to work with builder to raise boom on FJ by changing the cut
 - a) Skip: We should approach LP and designers, they can do it
 - b) Mollicone: The sails are interchangeable but doesn't work on FJs as well
 - c) Skip: Let's also have a conversation with the builders independent of ICOSA
 - d) Jared: Seems like we're primarily concerned about FJs and potentially these measurements may not be applicable to other boats
 - (1) Fran: We are
 - (2) Jared: What about other boats?
 - (3) Fran: We'll cross that bridge when we get to it. Potentially could be modified
 - (4) Jared: In favor of having a standard here
 - (5) Fran: Don't want irregular boom heights across the conference

B. Discussion Topic

1. Do we need guidelines in NEISA for hosting events in cold weather?
 - a) In early and middle spring we had a number of extremely cold weekends as well as at the tail end of the fall.
 - b) It seems apparent that the host school might prefer some guidance and we might consider adding responsibilities to whomever is chosen to be the neisa or isca rep at an event. Other sports, conferences, and institutions and athletic training organizations have adopted and published their guidelines. It might be appropriate for College Sailing to adopt our own.
2. Guidelines

- a) By high school conferences, collegiate conferences, a lot listed under athletic training documents, would be good to get a feel for how we might go about defining what a safe temperature/wind chill is for running races
3. Factors
- a) Wind chill is just one formula, sailing is particularly cold in 0-3 versus 8 knots
 - b) Precipitation
 - c) Cloudy versus sunny
 - d) Efficiency in race management
 - e) Access to warm areas to heat up
 - (1) Frequency of access
4. Guidelines
- a) Fran: Should begin to develop guidelines to make this easier for host schools
 - b) Bresnahan: SNE, using cold weather format, once below 32°, NCAA cold/inclement weather, once between 20-25°, recommend 2 hours of exposure maximum because a race # guideline does not have a time frame
 - c) Greg: Not just for cold, early Fall this year there was at least 1, up to 3, top level teams shut down for heat and in the absence of a policy, the school was implementing policies, would be smart to get in front of this on both ends
 - d) Swingly: I agree, talked to Fran about this, must take the human factor part out of this decision making process - haven't sailed the past 3 weekends, big qualifier, etc. - as a host, things like minimum wind speed are good because there is no control over it and can use the rules. All agree on a standard and a policy, we've been very lucky at events but I'm sure people have quit because of these conditions - supposed to be fun
 - e) John: Also makes a difference on the level of the event, lower level teams have to be more careful whereas at higher level events there may be more experience
 - (1) If there's a capsize concern, yes
5. Jeff: We should keep in mind for team racing/2 division events what it's like for regatta personnel as well if we want to grow the pool
- a) Assad: This is one of Amanda's goals
6. Jared: Need better standards for gear in colder conditions

- a) Assad: We have a directive that hosts can require drysuits/wetsuits and can tell teams they can't go sailing but I think we can do more on the education front like you're talking about
- b) Assad: Jared, would you be willing to look into this?
- C. Assad: Create an ad hoc committee to look into cold weather guidelines
 - 1. Fran to head it, Jeff, Mike, Taylor, BC trainer, Jared

Old Business

- I. Election of NEISA Executive Board for 2019**
 - A. Commissioner : Justin Assad, Dartmouth**
 - 1. Bresnahan: We should think about getting candidates and a short list for the next Commissioner
 - 2. Assad: I agree that a mentorship period could be good
 - 3. Bresnahan: Maybe you could start vetting people forward and transferring the knowledge
 - B. President : Undergraduate - Paige Clarke, Dartmouth '20**
 - 1. Lynn: Overview of positions, President and VP oversee the rest of the Undergrad Committee and frequently have a focused topic for the President, the VP oversees Developing Teams and maybe someone who has a better connection with these teams could be good and someone who is at these events and has the connection
 - 2. Nominees: Brian Nelson CGA '21, Paige Clarke Dartmouth '20
 - C. Vice President: Undergraduate - Brian Nelson CGA '21**
 - 1. Nominees: Brian Nelson CGA '21, Kylie Freitas RWU '20
 - D. Secretary : Undergraduate - Coleen Ross Northeastern '20**
 - 1. Coleen Ross Northeastern '20
 - E. Treasurer : Graduate - Ryan Mullins BC '13**
 - 1. Ryan Mullins BC '13
 - F. Schedule Coordinator : Frank Pizzo, Bowdoin**
 - G. Northern Regional Director : Diana Weidenbacker, UNH**
 - H. Central Regional Director : Mike O'Connor, Harvard**
 - I. Southern Regional Director : John Mollicone, Brown**
 - J. Director of Boats and Safety : Fran Charles, MIT**
 - K. Director of Special Projects: Brian Swingly, CGA**
 - L. Competition Committee Chair: Greg Wilkinson, BC**
 - M. Northern Regional Representative : Undergraduate - Austin Freda '21**
 - N. Central Regional Representative : Undergraduate - Nick Memoli, Bentley '20**
 - 1. Nominees: Nick Memoli Bentley '20, Maia Agerup BU '20, Lizzie Russell BC '21

- O. Southern Regional Representative : Undergraduate - Matt Galbraith, Tufts '21
- P. At Large Representative/Scheduling Coordinator Administrator : Undergraduate - Lizzie Russell, BC '21
 - 1. Nominees: Lizzie Russell BC '21, Matt Galbraith Tufts '21
- Q. At Large Representative/NEISA Social Media Rep : Undergraduate - Maia Agerup, BU '20
 - 1. Nominees: Maia Agerup BU '20, Austin Freda '21
 - 2. Bresnahan: Motion that any unfilled district position go open to Undergrads in the room that want to participate from other regions
- R. Motion to elect slate
 - 1. Second
 - 2. All in favor
 - 3. Motion passes

New Business:

- I. **Motion:** update By-Laws to create Championship Committee as a Standing Committee
 - A. Need $\frac{3}{4}$, already voted to do it but did not have enough people
 - B. Motion passes
- II. **Motion:** update By-Laws to reflect 5 year term for NEISA Commissioner
 - A. Motion passes
- III. Recommendation for ICSA PR Committee to clarify season limits-institutional support clause, Assad
 - A. Background
 - 1. This Fall with fewer weekends available to sail, there was some confusion about competition weekends and when a school is using one
 - 2. The procedural rules are vague so ask ICSA to clarify institutional support is to trigger a competition weekend
 - 3. If an institutional fleet is used at an open regatta, is it institutional support
 - a) If there's an entry fee, then not institutional support
 - b) Should ask ICSA for formal clarification
 - 4. Examples: Eckerd Midwinters, Chicks Only @ Tufts
 - a) Look like an institutional weekend of competition but should ask to specify that it is not a competition weekend
 - b) Don't want to restrict voluntary sailing but need guidelines on what constitutes a competition weekend
 - c) With support of conference will move forward with it
 - B. **Motion** to direct ICSA to clarify competition weekend and when institutional support indicates using a competition weekend

1. General vote, needs majority - motion passes

IV. Recommendation for ICSA to Amend PR A1

- A. **Current:** The ICSA Competition Year shall be from the first Saturday in September until the completion of the ICSA Spring Championships. The Fall Season is August 16 - January 15 and the Spring Season is January 16 – June 30.
- B. **Proposed:** Propose that we recommend the ICSA to amend PR A1 so that the ICSA Competition Year shall begin on the first Monday of September, with the weekend following that Monday as “Weekend 1.” The weekend prior to the first Monday in September shall be “Weekend 0”
 1. First competition is the weekend after labor day
 2. Diana: If that was to carry through, would that mean 2019 Fall Schedule would be shifted?
 - a) Pizzo: Yes, everything would bump forward one weekend
 - b) Fran: Why? There’s no wind in September
 - c) Assad: In my opinion so it ends earlier
 - d) Swingly: Consistency
 - e) Pizzo: Match Racing Nationals and the Schell/Urn would be the same weekend which is a big challenge for our conference and could not count Nationals for your ranking, helpful to get regattas in earlier on
 - f) Bresnahan: We used to sail on Labor Day weekend, the intent was to move it a weekend after
- C. **Motion** to vote on: recommending to the ICSA to amend PR A1 so that the ICSA Competition Year shall begin on the first Monday of September, with the weekend following that Monday as “Weekend 1.” The weekend prior to the first Monday in September shall be “Weekend 0”
 1. Vote
 2. Motion passes, majority in favor

V. Appointing of ICSA Committee Reps

- A. Hall of Fame: Ken Legler
- B. Procedural Rules: John Mollicone
- C. All-American: David Thompson and one rep as selected by the NEISA Awards Committee
- D. Eligibility: Jeff Bresnahan
- E. All-Academic: Matt Lindblad
- F. Membership and Development: Jeff Dusek
- G. Afterguard: Skip Whyte
- H. Championships/Competition: Greg Wilkinson and Frank Pizzo
- I. Communications: Chris Klevan

- J. Interconference Regattas: Frank Pizzo
- K. Appeals: Mike Kalin
- VI. Membership Status Requests
 - A. Application by Wentworth for Regular Membership
 - 1. Andrew Reynolds (President)
 - a) Provisional past 2 seasons
 - b) Consistent place to practice (Harvard) 2 times a week
 - c) Jared is the consistent coach
 - d) A lot of interest from freshman class on expanding
 - e) Excitement from incoming freshman class
 - 2. Motion to approve Wentworth for Regular Membership
 - a) $\frac{3}{4}$ people in attendance
 - b) None opposed
 - c) Motion passes
 - B. Application by University of Maine for Provisional Membership
 - 1. Applied last year for associate
 - 2. More established on campus
 - a) Looking to get more funding
 - b) Hoping to attend more events in the future
 - 3. Motion to approve University of Maine for Provisional Membership
 - a) $\frac{3}{4}$ people in attendance
 - b) None opposed
 - c) Motion passes
 - C. Application by Amherst College for Provisional Membership
 - 1. Jack Maguire (Coach)
 - a) Excited freshmen coming in
 - b) Want to go to more events
 - c) 11 for Spring, 16 for Fall
 - d) Working on funding for transportation/drysuits
 - 2. Motion to approve Amherst College for Provisional Membership
 - a) $\frac{3}{4}$ people in attendance
 - b) None opposed
 - c) Motion passes
 - D. Application by UMass Boston for Provisional Membership
 - 1. Student led, part of broader club
 - 2. Have President/VP/Secretary/Treasurer
 - a) Outlined and defined roles
 - 3. Goals: continue to develop new sailors
 - 4. 6-10 sailors at an average practice

5. Want to get more sailors at practice and get more involved with racing
 6. Hold outreach events
 7. **Motion** to approve UMass Boston for Provisional Membership
 - a) $\frac{3}{4}$ people in attendance
 - b) None opposed
 - c) Motion passes
- E. Application by Olin College for Associate Membership
1. Colin
 - a) 10 new freshmen with some experience, want to start a club
 - b) Sail with Wellesley
 - c) Jeff has offered to coach
 - d) Have funding from school
 2. **Motion** to approve Olin College for Associate Membership
 - a) $\frac{3}{4}$ people in attendance
 - b) None opposed
 - c) Motion passes

NEISA Annual Awards

I. NEISA Honor Roll

A. Nominees

1. Erica Beck, UNH, 1996
 - a) J24 Worlds, women's team from Maine, qualified
 - b) Other similar events over the past year
2. Robyn Lesh, MIT, 2016
 - a) Very good sailor
 - b) Running programs at Oak Cliff
 - c) Still contributing to sailing
 - d) Part of the design team
3. Thomas Barrows Yale '10 and Joe Morris Yale '12
4. Pearson Potts and Bryce Kopp '16

B. Honor Roll Recipients: Pearson Potts '16 and Bryce Kopp '16 / Erica Beck '96

VII. MacArthur Service Award

A. Nominees

1. John Moulthrop, nominated by Jeff Dusek
 - a) Devotes a lot of time to coaching, umpiring etc.
2. Alden Reid
 - a) NEISA Treasurer for past 4+ years, NEISA Undergrad President
 - b) Gave a lot of time to the conference, very selfless volunteer position

- B. MacArthur Service Award Recipient: Alden Reid**
- VIII. Date of Next Meeting
- A. Tbd and tba
- IX. Other Feedback
- A. Skip: Brief on Scheduling Draft
 - 1. Frank: Will send draft doc out today
- X. 1:02 PM: Adjournment
- A. Movement to adjourn
 - B. Second
 - C. All in favor